

F. LIST OF DOCUMENTS :

Sr. No.	Documents	Requisition No.	Remarks
1.	Revenue Documents.		
	a. Tatima—Original clearly showing approach Path, PWD Roads, Forest Land/any other Govt. Land alongwith their Khasra No. (s).	1 No.	
	b. Jamabandi-do-	1"	
	c. Photocopy of tatima	1"	
	d. Photocopy of jamabandi	1"	
	e. Demarcation Report-original	1"	
	f. Sale deed : Photocopy	1"	
	g. G. P. A. Photocopy (if required)	1"	
2.	Photographs : From Six different angles	6 Nos.	
3.	No. dues certificate from M. C. Tax Deptt.	1 No.	
4.	Affidavits :—Duly filled up.		
	a. Affidavit regarding surrender of path from own land attested by Oath Commissioner.	1 No.	
	b. Affidavit of surrender of land for path from the owner of the adjoining land (if required)	1 No.	
	c. Affidavit of general conditions attested by Oath Commissioner.	1 No.	
	d. Affidavit regarding clearance of sewerage line, electricity line over the plot, no tree existing on the plot etc.no Govt. land/Forest attested by Executive Magistrate.	1 No.	
	e. Affidavit from all the co-sharer attested by Oath Commissioner.	1 No.	

5.	N. O. C. from H. P. P. W. D. (if required).	1 No.	
6.	Structural Design :		
	a. Structural Analysis : Signed by Structure Engineer.	1 No.	
	b. Structural drawings: -d0-	1 No.	
	c. Structural stability certificate : Signed by All the owners -do-A class architect/Engineer -do-Structure Engineer	1 No.	
7.	a. Application from	1 No.	
	b. Drawings.		
	Tracing cloth :—1 No. Signed by a Class Architect/Engineer, Signed by all the owners.	1 No.	
	c. Ferro Prints : 5 Nos.-do-	5 Nos.	
8.	Pucca burjis clearly visible fixed at site.	Yes/No.	
9.	Plot area.....P.P Fee @ Rs	Receipt No.	
10.	Land use change fee @.....Rs		
11.	Date of submission.		
12.	Date of site inspection.....		

Signature of applicant

Signature of Junior Engineer.

MUNICIPAL CORPORATION SHIMLA

CHECKLIST :—PROPOSALS (TO BE ANNEXED WITH APPLICATION FROM)

- A. NAME OF THE APPLICANT :-
- B. CORRESPONDENCE ADDRESS
- PH. NO.....(R).....(O).....(MOBILE)
- C. AREA IN WHICH THE PROPOSAL FALLS:- CORE AREA HERITAGE AREA
RESTRICTED AREA OPEN AREA
GREENT BELT
- D. WARD/LOCATION _____
- E. I. STATUS OF OWNERSHIP : SINGLE OWNERS CO-SHARERS
- II. STATUS OF PROPOSAL : RESIDENTIAL COMMERCIAL